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how to apply

Registering a
Local Newspaper
or Periodical



A SIMPLE GUIDE TO REGISTERING A LOCAL NEWSPAPER OR PERIODICAL

Under the Registration of Local Newspapers Ordinance, every local newspaper* should be registered with the Registrar/Deputy Registrar of Newspapers.

The applicant, or his agent, may either call at or send in an application in writing to the Newspapers Registration Section, Television and Entertainment Licensing Authority, Room 916, 9th Floor, Revenue Tower, 5 Gloucester Road, Wan Chai, Hong Kong, requesting a registration form. ***The registration form must be signed by the informant.*** The informant should also fill in and sign a personal particulars form and arrange for the registration form to be signed by other persons concerned, e.g. publisher, editor, printer. A date and time will be arranged for the informant to come to the Newspapers Registration Section to sign the newspapers register to complete the registration procedure. The annual registration fee of a newspaper is \$905.

Please dial 2594 5832 or 2594 5834 for details and to make an appointment for the registration of your publication.

*Local newspaper means a newspaper printed or produced in Hong Kong. 'Newspaper' means any paper or other publication and any supplement thereto available to the general public which—

- (a) contains news, intelligence, occurrences or any remarks, observations or comments in relation to such news, intelligence, or occurrences or to any other matter of public interest;
- (b) is printed or produced for sale or free distribution and published either periodically or in parts or numbers at intervals not exceeding six months; and
- (c) does not comprise exclusively any item or items specified in the Schedule.

SCHEDULE

PUBLICATIONS EXCLUDED FROM DEFINITION OF NEWSPAPER

1. Academic journals
2. Almanacs
3. Cartoons and comic strips
4. Collections of photographic images (with or without captions)

5. Commercial advertisements and commercial advertising circulars and brochures
6. Commercial circulars
7. Company and partnership reports and company prospectuses
8. Consumer information and reports
9. Election pamphlets and posters
10. Financial, economic and statistical reports
11. Information sheets and newsletters relating to clubs, educational institutions, professional associations, societies, trade unions and other organisations
12. Maps, charts and tables
13. Price lists
14. Public speeches and statements
15. Racing tips, racing form reports and other related materials
16. Religious materials
17. Sales catalogues
18. Sheet music
19. Trade catalogues and journals
20. Travel brochures